

Record of Officer Decision

Award of Contract Premise IT Backup

Decision Taker and Date Decision Taken:

Chief Executive, in accordance with paragraph 1.21(d) of the Officer Scheme of Delegation and in consultation with the Leader of the Council, on 20 December 2023.

Summary of Matter or Issue Requiring Decision:

Torbay Council's on-premise backup which back's up all of the Council's IT systems including FIMS, Myview (Payroll) etc has failed a number of times in the past couple of months.

It is a piece of equipment that was due to be replaced next year but has unexpectedly failed and cannot be properly repaired. An urgent solution is required with a procurement waiver having been secured in order to obtain three quotes and award the contract to the preferred bidder urgently.

Decision Taken:

That a contract to provide on premises IT backup be awarded to the preferred bidder.

Summary of Reason(s) for Decision Taken:

Without a backup IT system the Council is at considerable risk of not being able to deliver its statutory services and support front line services should any of its IT systems fail. The Council faces the scenario where systems fail, the Council has no realistic backup, the impact of which is significant examples are benefits systems will be lost, suppliers and staff won't be paid.

Summary of Alternatives or Options considered and rejected and Background Papers:

The Council could choose not to replace the on-Premises IT Backup system instead relying on a backup from a tape. This option was discounted, should for whatever reason the IT systems fail (Hardware failure, Corruption, Power failure resulting in corruption, ransomware etc) the Council would not have an up-to-date backup to recover from any recovery would be from a tape which would likely be outdated and would take weeks to recover.

Details of any conflict of interest and dispensation granted to the Officer taking the decision or by any Member of the Council in delegating responsibility for any specific express delegation:

None.

Implementation:

This decision will be implemented immediately.

A copy of this decision and any supporting documentation considered by the Officer taking this decision may also be available for inspection by the public at the Council's offices or posted upon payment of any copying and postage charges. Any member of the public wishing to take up either of these options is asked to please ring (01803) 207087 or email

governance.support@torbay.gov.uk

Signed: _____ Date: _____
(Chief Executive)